

# THE MEADFA CONFERENCE

19-21 NOVEMBER 2023  
KEMPINSKI HOTEL  
GOLD COAST CITY  
ACCRA - GHANA



## DELEGATE REGISTRATION FORM

REGISTER ON [WWW.TFWA.COM](http://WWW.TFWA.COM) OR RETURN THE FORM DULY COMPLETED  
BY 2 NOVEMBER TO: MEADFACONFERENCE@TFWA.COM

REGISTER BY 20 OCTOBER 2023 AND  
YOUR NAME WILL BE INCLUDED INTO  
THE MEADFA DELEGATE DIRECTORY

**SUBMIT**

### 01. PLEASE COMPLETE THIS FORM (for multiple registrations, please copy this form)

☐ MR ☐ MS Family name ..... First name .....  
Job title ..... Company .....  
Company name on Badge (max. 25 characters) .....  
Address .....  
Post code ..... City ..... Country .....  
Tel ..... Mobile .....  
E-mail .....

I wish to include my contact details and photo in the Conference Delegate Directory

☐ Yes ☐ No (if no option selected, your details will be included)

### 02. PLEASE TICK NEXT TO THE SOCIAL EVENTS YOU WILL ATTEND

☐ Opening Cocktail 19 November ☐ Gala Dinner 20 November

**03. Payment (net of all bank charges) - NOTE: REGISTRATION AND VISA CANNOT BE PROCESSED WITHOUT PAYMENT.** Please note that pre-registration will be open from 06 September to 02 November 2023.

#### CONFERENCE FEES

TFWA / MEADFA Members:..... €720

Non-Members:..... €820

Conference fee includes the 2 day conference, lunches and social events. 30% discount will be offered to the 3rd person onwards in each company.  
Note: local offices of multinationals are not considered same companies.

I will pay a total of € ..... by:

**Direct bank** transfer to HSBC - 3 Rue des Mathurins, 75009 PARIS, France

Account Name: Tax Free World Association - Rubric Conferences

ACCOUNT NUMBER: 01482183655 IBAN: FR76 - 3005-6001-4801-4821-8365-535 BIC: CCFRFRPP

(please enclose a proof of payment in order to validate your registration):

#### Administrative Terms & Conditions

- Early Bird Registration will be exclusively processed through the provided form. Online registration option not available.
- Delegates registered by 20 October 2023 will appear in the Conference Delegate Directory with their Company, Name, Title & Photo.
- MEADFA reserves the right to refuse entry to the conference if payment is not received prior to the event. Conference fee includes 2 day conference, lunches and all official social events. Spouses are permitted to the gala dinner for an additional fee of €80 and if registered by 2 November 2023.
- Delegate Cancellation Policy: refund for all cancellations received in writing by 20 October 2023. After this date, the full registration fee will apply, but substitutions will be accepted. Substitutions can be made until 9 November and are subject to a 20% administrative fee.
- Distributing products, sales or marketing material is not permitted without prior approval by MEADFA.
- Travel and Accommodation: hotel and travel costs are not included in the registration fee. Please complete your hotel booking through the conference official hotels' form available at [MEADFA.com](http://MEADFA.com) & [TFWA.com](http://TFWA.com).
- Visas: Visas are required for most nationalities except for ECOWAS nationals. For all other nationalities, it is recommended that you visit the nearest Ghanaian Embassy or Consulate in your

home country and follow their specific visa application process.

- Vaccination: Yellow Fever vaccination is mandatory for all. Visit the official website of the [Ghanaian Ministry of Health](http://GhanaianMinistryofHealth) or [Ghana Health Service](http://GhanaHealthService) for the most up-to-date information regarding requirements for travelers to Ghana
- Data Privacy: Information on this form is intended for TFWA's internal processing to proceed to your registration and the creation of your badge on the basis of your acceptance of our Administrative Terms & Conditions.
- Your information is intended for TFWA's internal services and its authorized service providers. For the countries outside the European Union that do not provide adequate level of protection. TFWA and MEADFA will take all necessary measures and guarantees to secure such transfers.
- Your personal data will be kept for the period strictly necessary for the purposes referred to above or in accordance with the legislation in force. You have the right to access, right of rectification, right to erase, right to restriction of processing, right to data portability and right to object to the processing of your data that you can exercise at the following address: [contact@tfwa.com](mailto:contact@tfwa.com), [dpo@tfwa.com](mailto:dpo@tfwa.com).
- You can lodge a complaint with your supervisory authority. For more details, please consult our [Data Privacy Policy](#).

☐ I have read & agree to the terms and conditions

Date .....

Signature .....



MANAGED BY

TFWA

OFFICIAL HOST

 DUFRY