

# THE MEADFA CONFERENCE

19-21 NOVEMBER 2023  
KEMPINSKI HOTEL  
GOLD COAST CITY  
ACCRA - GHANA



## HOTEL BOOKING FORM

ACCRA MARRIOTT HOTEL

SUBMIT

PLEASE FORWARD YOUR BOOKING FORM BY EMAIL TO:  
[hotelbookings@meadfa.com](mailto:hotelbookings@meadfa.com)  
FOR ANY FURTHER ASSISTANCE PLEASE CALL +971 4 299 6663

RETURN BEFORE 23 OCTOBER 2023 TO SECURE  
YOUR ROOM AND BENEFIT FROM SPECIAL RATES

To benefit from the special rates at **Accra Marriott Hotel**:

- Rooms are limited and subject to availability.
- Payment required for confirmation. Hotel will share payment options on receipt of the form.

☐ MR ☐ MS Family name ..... First name .....

Company .....

Arrival date ..... Flight no. .... Time.....

Departure date ..... Flight no. .... Time.....

Tel ..... Mobile .....

E-mail .....

### PLEASE RESERVE THE FOLLOWING

Rates are per room per night on Bed & Breakfast basis with complimentary WIFI connection and **includes** 2.5% NHIL, 2.5% GET, 15% VAT, 1% Covid Levy and 1% Tourism Levy. These rates will be valid for 3 days pre and post the event, subject to availability.

ROOM CATEGORY / ROOM RATES	EXTRAS
<input type="checkbox"/> <b>Deluxe Single</b> ..... USD 260.00	<b>Airport Transfers (travel itinerary required)</b>
<input type="checkbox"/> King Bed <input type="checkbox"/> Twin Bed	<input type="checkbox"/> Complimentary hourly shuttles available at the airport
	<input type="checkbox"/> For Private car please contact: <a href="mailto:admin@jmplgh.com">admin@jmplgh.com</a>

Special Requests (subject to availability):

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### Terms & Conditions

#### General Policy

This reservation form does not serve as a confirmation. An email confirmation will be sent by the hotel upon receipt of payment.

#### Check-In / Check-Out Policy

- Check-in time is 15:00hrs. Check-out time is 12:00noon.
- Early departures will be charged full duration of the booking period.

#### Data Privacy

Your information is intended for TFWA's internal services and its authorized service providers. For the countries outside the European Union that do not provide adequate level of protection. TFWA and MEADFA will take all necessary measures and guarantees to secure such transfers. Your personal data will be kept for the period strictly necessary for the purposes referred to above or in accordance with the legislation in force. You have the right to access, right of rectification, right to erase, right to restriction of processing, right to data portability and right to object to the processing of your data that you can exercise at the following address: [contact@tfwa.com](mailto:contact@tfwa.com), [dpo@tfwa.com](mailto:dpo@tfwa.com). You can lodge a complaint with your supervisory authority. For more details, please consult our [Data Privacy Policy](#).

#### Payment Policy

Two (2) nights stay will be charged at the time of booking. Remaining nights will be charged on check in and incidental charges to be settled upon check-out; pre – authorization will be required upon check in.

#### Cancellation & No-Show Policy

Any cancellation received less than 30 days prior to arrival, including same day cancellation or "No Show", a cancellation fee covering the full stay will be charged to the guest.

☐ I have read & agree to the terms and conditions

Date .....

Signature .....



OFFICIAL HOST

