



## MEADFA Membership information

MEADFA membership is open to companies or individuals dealing in the retail and/or distribution of products in the Tax Free and Duty Free travel industry operating in the Middle East Region and Africa Region.

### Membership is available for individuals and corporations who:

- › Handle operational activities related to the duty free and travel retail industry within the MEADFA region.
- › Have activities and management practices that are consistent with and supportive of the vision, purpose and objectives of MEADFA.
- › Will embrace, comply with and promote MEADFA in its entirety.
- › Have been in existence with due diligence for at least three years. (Valid legal registration published Annual Reports and annual externally audited account).
- › Apply for Membership in the form required.
- › Are approved by the majority of the Board of Directors.

Organizations that meet the above requirements can apply for Membership by filling in an application form. The MEADFA Board reviews all applications and has the final decision regarding Membership.

### Subscribing Members are made up of two (2) categories:

- › Associate Members are duty free and travel retail operators including border, seaport, diplomatic shops and landlords operating in the MEADFA region.
- › Affiliate Members are brand owners, suppliers including related associations and distributors operating in the MEADFA region.

### Benefits for Subscribing members are:

- › Entitled to attend Annual General Meetings in accordance with Rules & Regulations\*
- › Entitled to attend workshop and training sessions organized by MEADFA.
- › Entitled to participate in MEADFA networks as organized by MEADFA at a special members' rate.
- › Entitled to be listed on the MEADFA website as Associate Members or Affiliate members.
- › Entitled to have access to the MEADFA membership list.

### Documents required:

When applying for Membership applicants must provide:

- › Company Profile or CV for individuals
- › Trade License or legal registration
- › CV of the Company representative
- › Passport copy of the company representative
- › 2 photographs (passport size)

### Membership Fees:

In order for MEADFA to be financially self-sustaining, the management and administration costs need to be covered by the Member Organizations. All MEADFA Members are therefore required to pay an annual membership fee as set by the MEADFA Board, and based on the annual income of the Member Organization.

**Joining Fees :** USD 1,000

**Annual fees :** USD 3,000 for companies with a Turnover less than 20 million USD  
USD 5,000 for companies with a Turnover equal to / over 20 million USD

### Original Membership application form and documents to be mailed to:

Ms. Micheline El Ammar  
Middle East & Africa Duty Free Association (MEADFA)  
Dubai Airport Free Zone Authority  
West Wing 2, Office No. 2W210  
PO. Box. 54394  
Dubai – United Arab Emirates

\*As per the MEADFA Rules & Regulations, Article 2.2 on Board Eligibility: Any group of the Affiliate Members formed of 5 members at least who have paid their annual subscription for the current year shall, at the General Meeting convened for the election of the board, nominate one physical person of his listed members or who is representing a legal entity therein to be his representative in the Board. Each representative of the Affiliate Member nominated to the Board shall have one voting right in the Board meetings but no eligibility rights to the Presidency, Vice Presidency or Treasury. Voting rights at General Meetings as per Article 7.4.1: Only Associate Members, and the representative of each group of Affiliate Members, present or duly represented to the meeting, are eligible to vote in the General Assembly with one vote for each of them.