THE MEADFA CONFERENCE | 20-21 NOV. 2017 PHOENICIA HOTEL BEIRUT, LEBANON

HOTEL BOOKING FORM
FOUR SEASONS BEIRUT

PLEASE FORWARD YOUR BOOKING FORM BY FAX OR EMAIL TO:
FOUR SEASONS HOTEL BEIRUT
F: +961 1 761 222 - EMAIL: reservations.bei@fourseasons.com
FOR ANY FURTHER ASSISTANCE PLEASE CALL +961 1 761 111

RETURN BEFORE 20 OCTOBER 2017 TO SECURE YOUR ROOM AND BENEFIT FROM SPECIAL RATES

SEND FORM

☐ Mr ☐ Ms

Family name ..... First name .....

Company .....

Arrival date ..... Flight n° .....

Departure date ..... Flight n° .....

Tel ..... Fax .....

Mobile phone ..... E-mail .....

Credit card details ○ Amex ○ Visa ○ Diners ○ Master

Card number |_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_| Expiry date (MMYY) |_|_|_|_|

To guarantee your reservation, the hotel only accepts reservations guaranteed with a credit card number and expiry date. Please fax Recto-Verso photocopy of your Credit Card with this Hotel Reservation form to Reservations Secured fax number +961 1 761 222. Rooms should be reserved by latest **20 October 2017.** After this date rooms are subject to availability.

Name of cardholder ..... Signature of cardholder .....

PLEASE RESERVE THE FOLLOWING

(PLEASE TICK BOX FOR YOUR PREFERRED OPTIONS)
Rates are per room per night on Bed Only basis and subject to 11% VAT. Room rates will be valid for 2 days pre and post the event. Breakfast available at Grill Restaurant at the daily rate of US$ 35.40 per person subject to of 11% VAT.

ROOM CATEGORY	ROOM RATE	ROOM TYPE	
Superior City View Room	○ US$ 180.00	○ Single	○ Double
Deluxe Sea View Room	○ US$ 210.00	○ Single	○ Double

AIRPORT PICK-UP	
○ Limousine Airport Pick-Up - US$ 70.00 (rate includes the Governmental Tax currently 11% of total bill)	○ Not required

GENERAL POLICY

This reservation form does not serve as a confirmation.
A written confirmation will be sent to you by Four Seasons Hotel Beirut after receipt of this reservation request form and credit card copy.

CHECK-IN/CHECK-OUT POLICY

- Check-in from 15h00. Room assignments prior to this time are subject to availability.
- Check-out time is 12h00. If room is vacated after this time, a late check-out charge, as reasonably determined by the hotel will be charged, unless prior arrangements are made.

CANCELLATION & NO-SHOW POLICY

Any cancellation received 48hours or less prior to arrival date, a cancellation fee, equivalent to one night of the cancelled room rate, will be charged to the guest.

FOR HOTEL USE ONLY

Confirmation No: .....

Confirmed by: .....

Date: .....

Managed by

Official carrier

جمعية الشرق الأوسط و أفريقيا للأسواق الحرة
MIDDLE EAST & AFRICA DUTY FREE ASSOCIATION