



جمعية الشرق الأوسط و أفريقيا للأسواق الحرة  
MIDDLE EAST & AFRICA  
DUTY FREE ASSOCIATION

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Dubai, United Arab Emirates

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ص-ب: ٥٤٣٩٤  
دبي، الإمارات العربية المتحدة

هاتف: ٤ ٢٩٩ ٦٦ ٦٣ (+٩٧١)  
فاكس: ٤ ٢٩٩ ٦٦ ٣٠ (+٩٧١)

### MEMBERSHIP APPLICATION/ UPDATE FORM

**COMPANY NAME:** \_\_\_\_\_

**BUSINESS ACTIVITY:**

Duty Free Operators	<input type="checkbox"/>	Border Shops	<input type="checkbox"/>
Airport Shops	<input type="checkbox"/>	Others (pls. Specify)	<input type="checkbox"/>
Airlines	<input type="checkbox"/>	( _____ )	

**SIZE OF ORGANIZATION:**  
(Annual Turnover)

Less than US\$ 20 Million	<input type="checkbox"/>	Equal to / over US\$ 20 Million	<input type="checkbox"/>
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**TERRITORY OF OPERATION:** \_\_\_\_\_

**COMPANY DETAILS:**

Phone: _____	P.O. Box: _____
Fax: _____	City: _____
Website: _____	Country: _____

**DETAILS OF AUTHORISED MANAGER (as per legal registration):**

<b>Full Name:</b> _____	<b>Position:</b> _____
Phone: _____	E-mail: _____
Fax: _____	
Mobile: _____	

**DETAILS OF APPOINTED REPRESENTATIVE (within MEADFA):**

<b>Full Name:</b> _____	<b>Position:</b> _____
Phone: _____	E-mail: _____
Fax: _____	
Mobile: _____	

**Subscription fees:**

- |                    |                          |  |
|--------------------|--------------------------|--|
| Registration fees: | <input type="checkbox"/> | \$ 1,000.00  |
| Annual membership: | <input type="checkbox"/> | \$ 3,000.00 for companies with a Turnover less than USD 20 million       |
|                    | <input type="checkbox"/> | \$ 5,000.00 for companies with a Turnover equal to / over USD 20 million |

Please complete and return this form to:

Middle East & Africa Duty Free Association (MEADFA)  
P.O. Box. 54394  
Dubai, United Arab Emirates

Phone: + 971 4 299 66 63  
Fax: + 971 4 299 66 30  
E-mail: [info@meadfa.com](mailto:info@meadfa.com)

**Name of Authorized Signatory:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Stamp & Signature:** \_\_\_\_\_

## **MEADFA Membership information:**

MEADFA membership is open to companies or individuals dealing in the retail of products in the Tax Free and Duty Free travel industry operating in the Middle East and Africa Region.

Membership is available for individuals and corporations who:

- Handle operational activities related to the duty free and travel retail industry within the MEADFA region.
- Have activities and management practices that are consistent with and supportive of the vision, purpose and objectives of MEADFA.
- Will embrace, comply with and promote MEADFA in its entirety.
- Have been in existence with due diligence for at least three years with valid legal registration.
- Apply for Membership in the form required.
- Are approved by the majority of the Board of Directors.

Organizations that meet the above requirements can apply for Membership by filling an application form. The MEADFA Board reviews all applications and has the final decision regarding Membership.

### **Benefits for Subscribing members are:**

- Entitled to attend Annual General Meetings and have a vote at Annual General Meetings. The voting right is limited to one vote per member.
- Entitled to attend workshop and training sessions organized by MEADFA (one free entry per program)
- Entitled to participate in MEADFA networks as organized by MEADFA at a special members' rate.
- Entitled to be listed on the MEADFA website as Members of MEADFA.
- Entitled to have access to the MEADFA membership list.
- Required to pay membership fees as set by the MEADFA Board.

### **Documents required:**

When applying for Membership applicants must provide:

- Company Profile or CV for individuals
- Trade License or legal registration
- CV of the Company representative
- Passport copy of the company representative
- 2 photographs (passport size)

### **Membership Fees:**

In order for MEADFA to be financially self-sustaining, the management and administration costs need to be covered by the Member Organizations. All MEADFA Members are therefore required to pay an annual membership fee, based on the annual income of the Member Organization.

Joining Fees: USD 1,000

Annual fees: USD 3,000 for companies with a Turnover less than USD 20 million  
USD 5,000 for companies with a Turnover equal to / over USD 20 million

### ***Completed Membership application form and documents to be mailed to:***

*Ms. Micheline El Ammar Enkiri  
Middle East & Africa Duty Free Association (MEADFA)  
Dubai Airport Free Zone Authority  
West Wing 2, Office No. 2W210  
PO. Box. 54394  
Dubai – United Arab Emirates*